

RETURN FORM PROCEDURES

The Return Form addresses the issue of misloaded and unidentified cartons found on the inbound loaded trailers.

- The following clarifies the exceptions:
 - Cartons without a ship to store shipping label - the cartons have a shipping address of Jonesville, N.C.
 - Unlabeled cartons - cartons without any label.
 - Misloaded cartons - the cartons have a shipping label; however, they are not intended for your delivery area. They should have been shipped to another carrier.
- The Return Form (See **Exhibit H** for an example) must be completed and e-mailed within 24 hours of the inbound trailer being processed. Any cartons received for stores outside of your delivery area, without labels, or with only a Jonesville label are to be listed as “misloads” on the OS&D Report, as well as being listed on the Return Form.
- Routing instructions for the cartons are as follows:
 - **Section A – Cartons without a store address label.** See **Exhibit I** for an example. The cartons have a bar code label that shows the ship to address as Jonesville, N.C.
 - ❖ Step 1. Complete the Return Form with the 20-digit carton number and e-mail to the addresses listed on the Return Form. Jonesville will email you a copy of the shipping label.
 - ❖ Step 2. Upon receipt of the shipping label, attach it to the carton.
 - If the store is located outside your delivery area, ship via FedEx Ground using the designated account number that we have provided for you.
 - If the store is located within your delivery area, the carton is to deliver with the next delivery for that store.

When shipping FedEx Ground, all other labels should be blacked out or covered prior to shipment. The PVH barcode on the original shipping label must remain intact.

- Section B – **Cartons without any label.** See **Exhibit J** for an example.
 - ❖ Step 1. Complete the Return Form with the FedEx Ground tracking number.
 - ❖ Step 2. Place the yellow Return Label (supplied by Jonesville) on the carton and ship to the Jonesville Distribution Center within 24 hours.

When shipping FedEx Ground, all other labels should be blacked out or covered prior to shipment. The PVH barcode on the original shipping label must remain intact.

- Section C – **Misloaded cartons – Forward to the store.** See **Exhibit K** for an example.
 - ❖ Step 1. Complete the Return Form with the 20-digit carton ID number, date, and the FedEx Ground Tracking Number.
 - ❖ Step 2. Ship to the store address on the label (with the exception of cartons labeled for Hawaii, Guam, and Puerto Rico). Near the FedEx label, write the division name and store number. For example: Van Heusen #0001.
- **Please Note: Misloaded cartons labeled for Hawaii, Guam, and Puerto Rico are to be returned to the Jonesville Distribution Center. When shipping to Jonesville via FedEx Ground, all other labels should be blacked out or covered prior to shipment. The PVH barcode on the original shipping label must remain intact.**

Alpha letters for the store divisions:

- OS - Van Heusen
- CO - Calvin Klein
- CA - Calvin Klein Specialty Accessory
- TO - Tommy Hilfiger
- TH - Tommy Anchor / Specialty

EXHIBIT H

PVH CORP.
1000 PVH QUALITY WAY
JONESVILLE, NC 28642
CARRIER OSD REPORT

PVH CORP.
HUB 2 RETURN FORM
(MISLOADS & LABEL ISSUES)

To:	William Donahue	Williamdonahue@pvh.com	Shirley Chung	ShirleyChung@pvh.com
	Carolyn Biancamano	CarolynBiancamano@pvh.com	Kayla Lawson	KaylaLawson@pvh.com
	Edward Novatski	EdwardNovatski@pvh.com	Jasmine Purcell	JasminePurcell@pvh.com

From: Durkee Drayage Benicia, CA

A. CARTONS WITHOUT A STORE ADDRESS LABEL

Carton # (20 Digits)	Comments	Tracking Number - FedEx Ground
00456651962088684943		

B. CARTONS WITHOUT ANY LABEL - FORWARD TO JONESVILLE

Date Shipped	Tracking Number - FedEx Ground	Comments

C. MISLOADED CARTONS - FORWARD TO STORE

Carton # (20 Digits)	Date Shipped	Tracking Number - FedEx Ground	Comments
00456520130000277622	12/24/19	777325708333	

Date OS&D Completed: 12/19/2019

*Misloaded cartons must be rerouted via FedEx Ground within 24 hours.
E-mail the OSD Report and the Hub Return Form within 24 hours of the trailers being processed and before the first deliveries are made.

EXHIIBIT I

**PVH CORP.
HUB 2 RETURN FORM
(MISLOADS & LABEL ISSUES)**

To:	William Donahue Williamdonahue@pvh.com Carolyn Biancamano CarolynBiancamano@pvh.com Edward Novatski EdwardNovatski@pvh.com	Shirley Chung ShirleyChung@pvh.com Kayla Lawson KaylaLawson@pvh.com Jasmine Purcell JasminePurcell@pvh.com	
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From: Durkee Drayage Benicia, CA

A. CARTONS WITHOUT A STORE ADDRESS LABEL

Carton # (20 Digits)	Comments	Tracking Number - FedEx Ground
00456651962088684943		

FROM: PVH CORP 1000 PVH QUALITY HWY JONESVILLE NC 28842	CUST: T000196 Order #: JUNT67B CONSO: JUNT67B DEL PERIOD: SCAN DATE: HAVE #: 20191104011	Store Lane CARTON ID: 2088684943 CUST INFO:						
SHIP TO STORE # 00196 TO: 2829 N COMMERCE PARKWAY MIRAMAR FL 33025	W	UNITS IN CARTON: 00001 CTN 1 OF 1						
EPS IN# @ @ TRANSACTION TYPE : T @ @ PO/Transfer #: 208868494 @ @ INVOICE #: 208868494 @ @ OF CARTONS : 1	210	T0196 21						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 30%;">Style @Color</th> <th style="width: 10%;">Size</th> <th style="width: 60%;">Description</th> </tr> <tr> <td>F250238 112</td> <td>0102</td> <td>M THD HILFISGER STRIP/ BRIGHT WHITE</td> </tr> </table>	Style @Color	Size	Description	F250238 112	0102	M THD HILFISGER STRIP/ BRIGHT WHITE	<div style="border: 2px solid red; border-radius: 50%; padding: 5px; display: inline-block; margin-bottom: 10px;"> (00) 4 5665196 208868494 3 </div>  <div style="border: 1px solid red; padding: 2px; display: inline-block; margin-top: 5px;"> 20 digit carton # </div>	
Style @Color	Size	Description						
F250238 112	0102	M THD HILFISGER STRIP/ BRIGHT WHITE						

Section A – Cartons without a store address label.
 These cartons have a bar code label that shows the ship to address as Jonesville, N.C.
 Complete the Return Form with the 20-digit carton number and e-mail to the addresses listed on the Return Form. Jonesville will email you a copy of the shipping label.
 Upon receipt of the shipping label, attach it to the carton and forward it to that address.

EXHIBIT J

Section B – Cartons without any label.

Complete the Return Form with the FedEx Ground tracking number.

Place the yellow Return Label (supplied by Jonesville) on the carton and ship to the Jonesville Distribution Center within 24 hours.

NO LABEL



B. CARTONS WITHOUT ANY LABEL - FORWARD TO JONESVILLE		
Date Shipped	Tracking Number - FedEx Ground	Comments
	777472790340	

EXHIBIT K

C. MISLOADED CARTONS - FORWARD TO STORE			
Carton # (20 Digits)	Date Shipped	Tracking Number - FedEx Ground	Comments
00456520130000277622	12/24/19	777325708333	

Section C – Misloaded cartons – Forward to the store

Complete the Hub Return Form with the 20-digit carton ID number, date, and the FedEx Ground Tracking Number. Ship to the store address on the label, with the exception of cartons labeled for Hawaii, Guam, and Puerto Rico.
Cartons labeled for Hawaii, Guam, and Puerto Rico stores are to be returned to the Jonesville Distribution Center.