

RETURN FORM PROCEDURES

The Return Form addresses the issue of misloaded and unidentified cartons found on the inbound loaded trailers.

- The following clarifies the exceptions:
 - Cartons without a ship to store shipping label - the cartons have a shipping address of Jonesville, N.C.
 - Unlabeled cartons - cartons without any label.
 - Misloaded cartons - the cartons have a shipping label; however, they are not intended for your delivery area. They should have been shipped to another carrier.
- The Return Form (See **Exhibit H** for an example) must be completed and e-mailed within 24 hours of the inbound trailer being processed. Any cartons received for stores outside of your delivery area, without labels, or with only a Jonesville label are to be listed as “misloads” on the OS&D Report, as well as being listed on the Return Form.
- Routing instructions for the cartons are as follows:
 - **Section A – Cartons without a store address label.** See **Exhibit I** for an example. The cartons have a bar code label that shows the ship to address as Jonesville, N.C.
 - ❖ Step 1. Complete the Return Form with the 20-digit carton number and e-mail to the addresses listed on the Return Form. Jonesville will email you a copy of the shipping label.
 - ❖ Step 2. Upon receipt of the shipping label, attach it to the carton.
 - If the store is located outside your delivery area, ship via FedEx Ground using the designated account number that we have provided for you.
 - If the store is located within your delivery area, the carton is to deliver with the next delivery for that store.

When shipping FedEx Ground, all other labels should be blacked out or covered prior to shipment. The PVH barcode on the original shipping label must remain intact.

➤ Section B – **Cartons without any label.** See **Exhibit J** for an example.

- ❖ Step 1. Complete the Return Form with the FedEx Ground tracking number.
- ❖ Step 2. Place the yellow Return Label (supplied by Jonesville) on the carton and ship to the Jonesville Distribution Center within 24 hours.

When shipping FedEx Ground, all other labels should be blacked out or covered prior to shipment. The PVH barcode on the original shipping label must remain intact.

➤ Section C – **Misloaded cartons – Forward to the store.** See **Exhibit K** for an example.

- ❖ Step 1. Complete the Return Form with the 20-digit carton ID number, date, and the FedEx Ground Tracking Number.
 - ❖ Step 2. Ship to the store address on the label (with the exception of cartons labeled for Hawaii, Guam, and Puerto Rico). Near the FedEx label, write the division name and store number. For example: Calvin Klein #128.
- **Please Note: Misloaded cartons labeled for Hawaii, Guam, and Puerto Rico are to be returned to the Jonesville Distribution Center. When shipping to Jonesville via FedEx Ground, all other labels should be blacked out or covered prior to shipment. The PVH barcode on the original shipping label must remain intact.**

Alpha letters for the store divisions:

- A - Calvin Klein
- T - Tommy Hilfiger

Exhibit H

PVH CORP.
1000 PVH QUALITY WAY
JONESVILLE, NC 28642
CARRIER OSD REPORT

PVH CORP. HUB 8 RETURN FORM (MISLOADS & LABEL ISSUES)			
To:	Jasmine Purcell Carolyn Blancamano Edward Novatski	JasminePurcell@pvh.com CarolynBlancamano@pvh.com EdwardNovatski@pvh.com	Shirley Khubla Jonesville Groupbox ShirleyKhubla@pvh.com JonesvilleOS&Dreports@pvh.com

From: R.M. Sullivan Westfield, MA

A. CARTONS WITHOUT A STORE ADDRESS LABEL

Carton # (20 Digits)	Comments	Tracking Number - FedEx Ground
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		

B. CARTONS WITHOUT ANY LABEL - FORWARD TO JONESVILLE

Date Shipped	Tracking Number - FedEx Ground	Comments
1		
2		
3		
4		
5		

C. MISLOADED CARTONS - FORWARD TO STORE

Carton # (20 Digits)	Date Shipped	Tracking Number - FedEx Ground	Comments
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			

Date OS&D Completed: 2/8/2024

*Misloaded cartons must be rerouted via FedEx Ground within 24 hours.

E-mail the OSD Report and the Hub Return Form within 24 hours of the trailers being processed and before the first deliveries are made.

Exhibit I

❖ **Section A – Cartons without a store address label** (cartons have a bar code label that shows the ship to address as Jonesville, N.C.)

- 20-digit carton number should be added onto the Return Form and emailed to the appropriate people listed.
- Jonesville will email you a copy of the shipping label. Attach label to carton.
- If the store is located outside your delivery area - ship via FedEx Ground.

A. CARTONS WITHOUT A STORE ADDRESS LABEL

Carton # (20 Digits)

00456650030002953053

Comments

Tracking Number - FedEx Ground

FROM:

PUH CORP

1000 PUH QUALITY WAY

JONESVILLE NC 28642

CUST T003

Order #

CONSOL # JVVU40P

DEL PERIOD

SCAN DATE

Store Lane

CARTON ID

0002953053

WAVE # 28240216004

CUST INFO

00007215690078380181

SHIP TO:

WOODBURY COMMON PREMIUM A

1073 STATE ROUTE 94

UNIT #14

NEW WINDSOR NY 12553-6821

UNITS IN CARTON

CTN

00003

1

OF

1

EPS INW

DEPT # 006

008

0 @ TRANSACTION TYPE : T

0 @ PO/TransFrm#:

0 @ INVOICE # : 000295305

0 @ # OF CARTONS : 1

T003 08

Style

@Color

Size

Description

TZ001081

120

AL

NAVY FLIP

(00) 4 5665003 000295305 3

02/29-09-09 JVVU40P

RSN1V3009/H5/ZTZ348X112/SHL3LC1

Exhibit J

❖ Section B – Cartons without any label.

- Jonesville will send a supply of the “yellow Jonesville shipping labels”
- Place yellow Jonesville Return Label on carton and ship to Jonesville.
- Provide the FedEx Ground tracking number on the Return Form.

B. CARTONS WITHOUT ANY LABEL - FORWARD TO JONESVILLE

Date Shipped	Tracking Number - FedEx Ground	Comments

HUB08

LANTER COMPANY

2991 SIDCO DRIVE

NASHVILLE TN 37204

SHIP TO

PVH Corp.

1000 PVH QUALITY WAY

JONESVILLE, NC 28642

ATTN: INV CONTROL



Exhibit K

❖ **Section C – Misloaded cartons – Forward to the store.**

- Enter the 20-digit carton ID number, date, and FedEx Ground Tracking Number onto the Return Form. Ship carton to the store address on the label.
- Misloaded cartons labeled for Hawaii, Puerto Rico, and Guam are to be returned to Jonesville.

C. MISLOADED CARTONS - FORWARD TO STORE			
Carton # (20 Digits)	Date Shipped	Tracking Number - FedEx Ground	Comments
00456520130000277622	12/24/19	777325708333	